

Jordana Dipera R Marak

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PROFESSIONAL SUMMARY

Enthusiastic Assistant Professor holding a Bachelor's and Master's degree in Political Science and a UGC NET certificate. Known for providing great support to both professors and students with approachable demeanor and good attention to detail. Dedicated to classroom and long-term student success. Open to new ideas and suggestions.

EXPERIENCE

Assistant Professor (Political Science), 03/2022 - Current

Don Bosco College, Tura - Tura, India

- Took attendance, graded assignments and maintained student records to assist teachers with administrative tasks and maintain smooth daily operations.
- Mentored students.
- Built strong rapport with students through class discussions and academic advisement.
- Created materials and exercises to illustrate application of course concepts.
- Graded over 350+ assignments per semester and entered grades into excel sheets.
- Collaborated with faculty members on college events/programmes.
- Graded homework and tests and computed and recorded results using answer sheets or electronic marking devices.

Social Media Manager, 07/2020 - 07/2021

ArtSourced - Tura, India

ArtSourced is a collaborative effort of artists coming together to build a community and create a culture in appreciation of all things art. My work in ArtSourced included:

- Using my creative eye by assisting in designing the logo.
- Handling the social media accounts (content creator, communicator).
- Making key decisions along with my teammates.
- Using my communication skills in drafting important e-mails.
- Coordinating an ArtSourced event wherein I was part of the crew and also looked after legal agreements the artists had to sign.
- Taking photos and videos for social media pages; creating posters for new videos.

Teacher in Primary School, 06/2019 - 06/2019

Dobakki Memorial School - Tura, India

- Supervised students in assemblies.
- Offered clear and constructive feedback with quality marking.
- Used children's literature to teach and reinforce reading and writing.
- Taught students to identify names of things, wrote numerals in figures and words.
- Engaged students in reciting rhymes and singing and dancing to songs.

Junior Project Manager, 06/2017 - 07/2017

NEEV Advisory Research & Consultancy - Tura, India

- Conducted a socio-economic study in the Garo Hills districts of

CORE QUALIFICATIONS

- Classroom Lectures
- Fluent in English and Garo
- Microsoft PowerPoint
- Library Resources
- Academic Advising
- Student Records Management
- Progress Recording
- Materials Preparation and Presentation

EDUCATION

Master Of Arts : Political Science, 12/2020
Kamla Nehru College, University of Delhi - Delhi

Following are the course work I completed while pursuing M.A. in Political Science:

- A **book review on Bananas, Beaches and Bases: Making Feminist Sense of International Politics** by Cynthia Enloe for the paper **International Security**.
- An **article review on "Sex and Death in the Rational World of Defense Intellectuals"** by Carol Cohn for the paper **Gender in International Relations**.
- A **term paper** titled **"Conflict-Related Sexual Violence Against Women"** for the paper **Ethics and Politics**.
- A **research synopsis on "Demise of Democracy and the Emerging Totalitarian State: Corporate-State Surveillance Apparatus"** for the paper **Modern State in Comparative Perspective**.
- A **research synopsis on "Conflict-related Sexual Violence Against Women: Patriarchal Masculinities, A Sufficient Explanation?"** for the paper **Peace and Conflict in International Politics**.

Following are the subjects I studied under M.A. (Political Science): Debates in Political Theory; Comparative Political Analysis; Politics in India; Theories in International Relations; Administrative Theory; Themes in Indian Political Thought; Themes in World Politics and International Political Economy; Key Texts in Political Philosophy; Ethics and Politics; Interpreting Modern India; Peace and Conflict in International Politics; International Security; Democracy and Political Institutions; India and the World;

Meghalaya.

- Worked on survey questionnaire design.
- Cross-checked survey responses with the responders through phone calls.

Teacher, 08/2015 - 06/2016

Shanti Sahyog - Delhi, India

Completed a period of one year as a NSS volunteer by working with an NGO named Shanti Sahyog.

- Instilled confidence in students through positive feedback.
- Observed and assessed student performance, keeping thorough records of progress.
- Taught English and Social Studies to a diverse class of 25 students.
- Tutored children individually and in small groups to help with difficult subjects.
- Participated in NSS events like Diwali Mela and NEXUS.

ADDITIONAL INFORMATION

- Attended a seminar titled "Symposium on Garo Cultural Heritage" organized by INTACH Meghalaya Chapter and Department of English, NEHU Tura Campus.
- Attended National Seminar (Blended Mode) titled "Representation of Women in North East India in Multi-Disciplinary Discourse".

Gender in International Relations; and The Modern State in Comparative Perspective.

Bachelor Of Arts : Political Science,
07/2018

**Lady Shri Ram College For Women,
University of Delhi** - Delhi

Following are the course work I completed while pursuing B.A. in Political Science:

- An **assignment** on the questions **'Comparative politics is considered a Eurocentric discipline. Discuss.'** and **"Considering the significant diversities in India's social structure, the time has come to move from the First Past The Post System. Evaluate."** for the paper **Introduction to Comparative Government and Politics.**
- An **assignment** on the topic **"Food Security in Thailand and Austria: To What Extent Are Governments Responsible for Achieving Food Security?"** for the paper **Introduction to Comparative Government and Politics.**
- A **research paper** titled **"Will India Be Able to Defeat ISIS on Its Own?"** for the paper **Perspectives on International Relations and World History.**
- An assignment and presentation on the topic **"Destruction of Forest is The Second Largest Contributor to Climate Change"** for the paper **Global Politics** and **"South Asian Association for Regional Cooperation"** for the paper **India's Foreign Policy in a Globalizing World.**
- An assignment on the question **"How are Panchayati Raj Institutions helpful in the process of decentralization in India?"** for the paper **Public Policy and Administration in India.**
- A paper titled **"The Flawed Novel: Rousseau's Education in the Emile"** for the paper **Modern Political Philosophy.**
- A assignment on **Platonic Love** for the paper **Classical Political Philosophy.**

Following are the some other papers I studied under B.A. (Political Science) apart from the ones mentioned above:

Understanding Political Theory; Constitutional Government and Democracy in India; Political Theory- Concepts and Debates; Political Process in India; Peace and Conflict Resolution; Perspectives on Public Administration; Human Rights in Comparative Perspective; Political Processes and Institutions in a Comparative Perspective; Your Laws, Your Rights; Making of Contemporary India.